

OWBC Emergency Action Plan (2018)



***One Way Baptist Church, Inc.
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(512) 238-6922
www.onewaybaptistchurch.com***

THE MISSION

It is the mission of the One Way Baptist Church to spiritually support, develop and empower the community as we strive to promote disciples for God. We seek to accomplish our mission with diligent love expressed through the life of our Savior Jesus Christ, who represents the compassion and encouragement that extends through **O**utreach, **W**orship, **B**iblical Education and **C**hristian Fellowship (OWBC).

THE VISION

As the people of God we seek to exercise our spiritual gifts for the edification of the body of Christ to motivate and make a positive change in our community.

(Isaiah 41: 10 NKJV)

“Fear not, for I am with you, be not dismayed, for I am your God. I will strengthen you, yes, I will help you. I will uphold you with my righteous right hand.”

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INTRODUCTION

The One Way Baptist Church wants is proactive, and we have a plan in place if an emergency were to occur at our church. We seek to provide a safe and secure worship environment for our church members and our guests. Our goal is to create an alert and aware environment that may be able to prevent an emergency from occurring.

For this plan an emergency is defined as a situation that poses an immediate risk to safety, health, life, property or environment, but is within the abilities of local persons or agencies to treat.

In caring for “**our people**” we must face the reality that emergencies happen and prepare for their eventuality. Places of worship have always been subjected to emergencies such as medical issues, fires, power outage etc., plus the forces of nature, such as winter storms and tornados. The times in which we live today, however, seem to have brought the world, with its crime and uncertainty, right into the place we deem most sacred.

It has been said, “We need to **PRAY** for the best, plan for the worst and **TRUST GOD** for His hand of protection upon our church.” Therefore, relying upon our OWBC “**Core Values**” of “**Togetherness, Loving One Another, Commitment and Reaching Out,**” as the family of God, we can handle any of the world’s emergencies.

This Emergency Action Plan (EAP) consists of seven categories of incidents:

1. Active Killer

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2. Medical
3. Fire
4. Utility Failure
5. Bomb Threat
6. Severe Weather Events
7. Hostage Situation

PHONE NUMBERS

Emergency – (911)

NON - EMERGENCY NUMBERS:

ELECTRIC CO:	TXU	1-888-399-5501
GAS CO:	Atmos Energy	866-322-8667
WATER CO:	American Water Care	(512) 388-0022

AREA HOSPITALS:

1. St. David's Round Rock Hospital
2400 Round Rock Ave, Round Rock, TX 78681
(512) 341-1000
2. Seton Medical Center Williamson
201 Seton Parkway, Round Rock, TX 78665
(512) 324-4000
3. Scott & White Hospital Round Rock
302 University Blvd, Round Rock, TX 78665
(512) 509-0200

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4. Cedar Park Regional Medical Center
1401 Medical Pkwy, Cedar Park, TX 78613
(512) 528-7000

BUILDING EVACUATION PLAN

If a building evacuation is initiated, for your own safety, **YOU MUST EVACUATE** when asked to do so.

Important “**do’s and don’ts**” are:

- Remain Calm. Proceed as quickly as possible in an orderly manner.
- Follow the instructions of the **Emergency Response Team**.
- If you occupy an enclosed room, close the door as you leave.
- Take only essential personal items with you. **DO NOT** return for coats, purses, briefcases, etc., after you have left the building.
- Once out of the building, proceed to the designated rally point being in front of the Ministry Building. **PARENTS**, all children in the Student Ministry area will be escorted by staff to the rally point area. Pick up your children here!
- Do not return to the building until the “**all clear**” signal is given.

Note: Specific staff members will be assigned to assist all disabled persons during evacuation.

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Evacuation Routes

The One Way Baptist Church is committed to providing a safe and secure environment in to worship the Lord Jesus Christ. In the event that an emergency was to occur, we ask that you become familiar with the following brief instructions so that we can better assist you so as to keep you as safe as possible.

After entering the sanctuary and once you are seated, for your safety we ask that you please become familiar with the following:

1. The section you are seated in.
2. Where in your section you are seated.
3. Your section associated point of exit that will be marked with the appropriate color code as noted below.

Evacuation from the Sanctuary

The sanctuary contains four seating sections: two in the center, one to the left of the center sections, and one to the right of the center sections.

These sections are divided into three different color coded zones: Green (far left section), Yellow (two center sections) and Blue (far right section).

Above all doors marked with an exit sign are the color coded markers that are associated with the designated seating section.

Green Zone

When entering the main doors into the sanctuary, the seating section located to the far left is the Green zone.

During certain emergencies, if you are sitting in this section, the usher will direct you to exit through the door which is located to your front left. Once you have exited the building, you will turn left and proceed towards the front of the building. Once in front of the building, you will turn left and proceed

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towards the end of the parking lot to the rally point in front of the Ministry building. Note: All choir members are included in the green zone.

Yellow Zone

When entering the main doors into the sanctuary, the seating section located to your immediate front and to your immediate left is the Yellow zone. (The two center sections) During certain emergencies, if you are sitting in one of these two sections, the ushers will direct you to exit through the doors in which you entered the sanctuary which are located directly behind you. You will then proceed directly through the two main doors in front of you. Once you have exited the building you will turn left and proceed towards the end of the parking lot to the rally point. Note all VSL members are included in the yellow zone.

Blue Zone

When entering the main doors into the sanctuary, the seating section located to the far right is the Blue zone. During certain emergencies, if you are sitting in this section, the ushers will direct you to exit through the door going into the fellowship hall which is located to your left rear.

Then proceed directly through the door in front of you that is also marked with an exit sign going outside into the parking lot. Once you have exited the building you will proceed forward across the parking lot over to the rally point in front of the ministry building. Note: All musicians are included in the blue zone.

Evacuation from the Bernard Buhl Worship Center

This center is divided into two areas and two color coded zones: (1) the Junior classroom and the Reaping room are the Black zones and (2) the Nursery and Student sanctuary are the Red zones.

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Black Zone

During certain emergencies, if you or your children are in this zone, you or your children will be directed to exit through the marked exit double doors located to the right of the entrance of the Reaping room. Once you or your children have exited these doors you all will proceed towards the end of the parking lot to the rally point in front of the ministry building.

Red Zone

During certain emergencies, if you or your children are in this zone, you or your children will be directed to exit through the marked exit doors inside the Student Sanctuary. Once your children have exited through this door, you all will turn left and proceed towards the end of the parking lot to the rally point in front of the ministry building.

The One Way Baptist Church is committed to serving our Lord and Savior Jesus Christ. We are also committed to serving you so that you can worship God in a safe and secure environment.

“God is our refuge and strength, a very present help in trouble” (Psalms 46: 1)

ACTIVE KILLER

Action Plan

An active killer is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active killers use firearm(s) and there is no pattern or method to their selection of victims.

Active Shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active killer situations are often over within minutes, before law enforcement arrives on the scene, OWBC staff and members must be prepared

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both mentally and physically to deal with an active shooter situation. Time is a critical factor in the management of a situation of this magnitude.

Run

If there is an accessible escape path, attempt to evacuate the building. Be sure to:

- Have an escape route and plan in mind.
- Evacuate regardless of whether others agree to follow.
- Leave your belongings behind.
- Help others escape, if possible.
- Prevent others from entering an area where the active shooter may be.
- Keep your hands visible when law enforcement arrives on scene.
- Follow the instruction of any police officers.
- Do not attempt to move wounded people.
- Call 911 when you are safe. If possible give the 911 operator, the location of the shooter, number of shooters, physical description, number and type of weapon, number of potential victims.

Hide

If evacuation is not possible, find a place to hide where the active shooter is less likely to find you.

Your hiding place should:

- Be out of the active shooter's view.
- Provide protection if shots are fired in your direction. In a room, lock yourself in the room. Lock the windows and close blinds or curtains. Stay away from the windows. Turn all lights, audio equipment, and cell phones off. Blockade the door with heavy furniture or any obstruction.
- Try to stay calm and be as quiet as possible. If possible call 911 and leave the line open.

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- Remain in place until found by a uniformed law enforcement officer.

Fight

AS A LAST RESORT, and only when your life is in imminent danger, attempt to disrupt and/or incapacitate the active shooter by:

- Acting as aggressively as possible against him/her
- Throwing items and improvising weapons
- Yelling
- Committing to your actions

Note: These types of situations will generate a lot of media attention. All media communications and inquiries will be made by the PASTOR or designated spokesperson.

Note: In the event of any type of disturbance inside the sanctuary, we ask that you provide adequate space, move far away from the source of the disturbance and allow the Safety Team space to deal with the situation in a safe, appropriate, and reasonable manner.

MEDICAL EMERGENCY PROCEDURES

In the event of a medical emergency, call 911 and be prepared to give the following information:

- Name and phone number. OWBC-(512) 238-6922
- Location- One Way Baptist Church, 2107 Hairy Man Road, Round Rock Texas. At the corner of Hairy Man Road and Sam Bass Road.
- Number of people involved.
- Nature of injury or illness

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- Remember to stay on the line until help arrives.

Note: Treat minor injuries from supplies in the trauma kits. Safety and Usher members have access to the trauma kits.

While waiting for professional help:

- **DO NOT** move the ill or injured person, unless safety considerations necessitate movement or transportation to a safer location.
- **DO NOT** give any medication.
- Assign someone to remain with the injured/ill until help arrives
- Assign someone to meet **EMS** in front of the church and bring them into where the injured/ill person is located.
- Unless you are trained or the victim is in an immediate life-threatening situation, **DO NOT** attempt to give any first aid before trained assistance arrives.

When professional help arrives:

- Allow responding units to take control of the situation.
- Stand by to assist as needed.

Note: Safety personnel will gather the appropriate information as they will need to complete an injury/illness incident report.

FIRE

In the event that you discover a small fire, notify church staff as soon as possible. Staff members are trained how to use a fire extinguisher and if they feel the best course of action is to attempt to extinguish the fire, they will locate an extinguisher and without risking injury attempt to extinguish the fire. If the fire is beyond the point of a safe attempt to extinguish it call 911 immediately and do the following:

- Follow the OWBC building evacuation plan.
- Do not Panic, Remain Calm.

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- Staff will assist disabled persons in the building.
- Isolate the fire by closing doors.
- Proceed to the outside designated rally point area. Parents know that your children will be taken to this area.
- Do not break windows- Oxygen feeds a fire.
- Be aware that moving your vehicle could hinder access by emergency vehicles.
- Name and Phone number: OWBC-(512) 238-6922
- Location-2107 Hairy Man Road, Round Rock Texas.

Fire Extinguishers are provided at several locations throughout the building.

How To operate the fire extinguisher

- (P) Pull Pin
- (A) Aim at Bottom of Fire
- (S) Squeeze Trigger
- (S) Sweep Base of Fire Side to Side

UTILITY FAILURE

Power Outage

The OWBC sanctuary is equipped with emergency back-up lighting that will illuminate upon a power failure. These lights are designed to stay on for a period of about 45 minutes. In most cases, if there is no potential of danger to building occupants, services will continue as usual.

If a danger exists:

- Remain calm and everyone will be guided out safely according to our evacuation plan.

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- Staff will notify the power company of the outage.

Gas Leak

- Call 911 immediately.
- Do not turn on lights or any electrical equipment.
- Cease all operations and evacuate the building.

Electrical outages/Bad weather cancelation of services:

The web-site address is www.onewaybaptistchurch.com See web-site home page, flashing across the bottom is information on if services are rescheduled or cancelled.

BOMB THREATS

A Bomb Threat will probably be made by an anonymous caller over the telephone. Obtaining as much information as possible from the caller is important in the evaluation of the threat and the action(s) to be taken.

Most Bomb Threats are just threats: however the safety of the building occupants should always be the prime consideration in evaluating any Bomb Threat.

Person Receiving the Bomb Threat

It is essential that the person receiving the bomb threat call not risk breaking the telephone connection by attempting to transfer the call to another party. In case a bomb threat is phoned into the church, attempt to obtain and record as much pertinent information as possible. After this, then call 911 and report it.

In most cases, the police will not make the decision to evacuate a building. They usually leave this up to the Leadership of the building (PASTOR). Those most

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familiar with the building should look around and see if they spot any unfamiliar or suspicious items or packages. If any are found, **DO NOT TOUCH**, clear the area and notify the police. Also cut off any electronic devices, i.e. cell phones, pagers, etc...

Any unfamiliar or suspicious items or packages found should prompt an evacuation of the building.

In the event you receive a Bomb Threat call, remain calm.

Threat Checklist

Complete this list if you receive a (Bomb Threat or threatening call).

Exact time of call: _____ Date: _____

Exact words of caller:

Caller's voice: (circle)

Male Female Adult Youth

Estimate Age: _____

Black White Hispanic Asian Other: _____

Calm Disguised Nasal Rapid Accent

Nervous Angry Sincere Slurred Loud

Excited Giggling Stressed Crying

If voice is familiar, whose did it sound like? _____

Background Noise: (circle)

Music Children Typing Airplanes Machinery Cars/Trucks

Other

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Do not hang up! Obtain as much information as possible:

- When is the bomb going to explode? _____
- Where is the bomb? _____
- What does it look like? _____
- What kind of bomb is it? _____
- Method of activation: mechanical, clock, movement/chemical action?

- Method of deactivation? _____
- Did you place the bomb? _____
- Why? _____
- Where are you calling from? _____
- What is your address? _____
- What is your name? _____

Call received by: _____

SEVERE WEATHER EVENTS

The National Weather Service has developed a method of identifying storm conditions that foster the development of tornadoes. **A tornado is wind spouts spawned by several thunderstorms or hurricanes.** Winds may approach 300 miles per hour. Their usual direction of travel is from the southwest to northeast. The weather service uses a two stage system to alert people to a tornado danger:

WATCH: Atmospheric conditions are conducive for tornadoes although none have been sighted.

WARNING: A tornado has been spotted, visually or on radar.

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In the event of severe weather or a tornado warning, the following procedures should be followed:

- Usher/Safety staff members will monitor the weather conditions. They will communicate the need to take cover if appropriate.
- If a tornado threat is present, all occupants should gather in the center of the sanctuary and stay away from windows, especially away from the southwest area of the building.
- A staff member will be responsible for bringing over the children from the Student Ministry area.
- All doors should be closed.
- Everyone should stay clear of windows and exterior doors.
- If a tornado were to hit the building, everyone is to crouch on their elbows and knees and put their hands over the back of their head.

HOSTAGE SITUATION

A hostage is defined as a person given to or held by a person or organization as a security or pledge for ransom, release or exchange. The person is usually held as security for the fulfillment of certain conditions or terms or promises.

In the church environment a hostage situation could come about as the conclusion to an active shooter situation. If the shooter is surrounded by law enforcement or safety ministry personnel, the shooter could resort to taking a hostage as a means of escape.

There are several types of hostage situations but for our concern we will focus on the Barricade Situation. People are held with the hostage-taker in the building, and the lives of the hostages are bartered for demands. Barricade situations are highly charged because the hostage-taker(s) themselves are, in a sense, captives as well.

Surviving a Hostage Situation

Surviving a hostage situation remains, to a considerable degree, a matter of chance. However, hostages can maximize their chances of survival and minimize their

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suffering by managing themselves, their time, and their environment in certain ways. The following information is a guideline or suggestions that can help surviving a hostage situation:

Regain and maintain composure. Attempt to gain control over one's panic reactions upon capture as soon as possible. Try to be calm and clear-headed at all times.

Maintain a low-key, unprovocative posture. Overt resistance is usually counterproductive in a hostage situation. It is safest to control impulsive behavior, remain calm, and follow instructions. In the early stages of captivity, be aware that even eye contact may be regarded as a challenge to the captor's domination.

Get captors to recognize you as a human being. Hostages are generally considered by their captors as expendable objects. You should attempt to show them your humanity so they begin to identify you as a person. To achieve this you must foster communication on a non-threatening topic. Talk about family and interest but avoid political and sensitive issues.

Follow the rules given by the captor(s). Unless you have clear reason for not doing so, such as the violation of your personal dignity, it is wise to consent to the demands made by your captor(s).

Say as little as possible if questioned. It is wise to give only short answers to questions. Also avoid making suggestions.

Maintain hope. PRAY. "Yea, though I walk through the valley of the shadow of death, I will fear no evil: for thou art with me; thy rod and thy staff they comfort me" Psalms 23:4.

Debriefing

After a hostage situation has occurred and the incident has been made safe. Pastor and his designees will want to meet with you immediately upon release. The aims of debriefing are numerous. Most fundamentally, it demonstrates care and concern, something probably lacking during the hostage experience. Most importantly debriefing assists released hostages to deal with any psychological consequences of their hostage experience. It provides the opportunity to freely discuss feelings, opinions and experiences related to captivity and their new found freedom.

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Debriefing informs released hostages of the typical problems that can arise from their ordeal. Try to avoid media exposure immediately after release. Wait until you have been debriefed by the Pastor and follow his advice.

CONCLUSION

It is our prayer that you will never have to undergo a hostage situation here at church. However, life is unpredictable and in today's society the church house can come under the attack of Satan. We strive to be prepared for any situation that would place our members or guest in danger. An understanding of fundamental hostage survival strategies will give you the best possible chance of surviving.

Thank you for your efforts, support and participation. Any questions, comments or suggestions, please contact the Safety Ministry Leaders.

OWBC CORE VALUES

Together ~

The Spirit of Unity... To work in harmony
toward a shared purpose and vision.

"Make every effort to keep the unity of the Spirit through the bond of peace"
(Ephesians 4:3).

Love One Another ~

The Spirit of Servanthood ... To demonstrate true humility by seeking, serving and
protecting the wellbeing of others.

*"Each one should use whatever gift he has received to serve others, faithfully
administering God's grace in its various forms"* (I Peter 4:10).

Commitment ~

The Spirit of Accountability... to love, encourage and correct each other as we do
the work of the ministry, each taking responsibility for decisions and actions that
impact the ministry.

*"So in Christ we who are many form one body and each member belongs to all the
others"* (Romans 12:5).

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Reaching Out ~

A church that spreads the Good News of
Christ in word and deed.

*“Therefore go and make disciples of all nations, baptizing them in the name of the
Father and of the Son and of the Holy Spirit”
(Matthew 28:19).*